

HAMILTON COUNTY BOARD OF COMMISSIONERS
DECEMBER 22, 2003

The Hamilton County Board of Commissioners met on Monday, December 22, 2003 in the Commissioner's Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. President Holt called the meeting to order at 2:17 pm and declared a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

Approval of Minutes: [2:18:10]

Altman motioned to approve the December 8, 2003 minutes. Dillinger seconded. Motion carried unanimously.

Executive Session Memoranda:

Dillinger motioned to approve the Executive Session Memoranda for December 22, 2003. Altman seconded. Motion carried unanimously.

Plat Approval [2:18:40]

Claybourne, Section 2:

Mr. Steve Broermann requested approval of the plat for Claybourne, Section 2. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Highway Business

Highway Meeting:

Mr. Jim Neal reminded the Board that they are scheduled to meet on Friday, January 2, 2004 at the Highway Department.

Western Clay Road Maintenance: [2:19:56]

Dillinger stated Mr. Davis has asked what the county's responsibility is since part of western Clay Township has been annexed. Mr. Howard stated the ordinance is effective 60 days after it is published. Altman stated it has been recorded. Mr. Howard stated there is nothing in the statute that makes it a one year reprieve. Altman stated the one year would be on the COIT distribution, which has already been determined. She assumes Carmel can pull the inventory into their local road and street for road purposes as soon as the annexation is complete. Mr. Howard stated there is a provision that if they involuntarily annex an area they do not have to submit, as part of their annexation plan, the fact that they will provide maintenance obligations for more than one year. It is a contract with the citizens and the property owners being annexed. It is not between us and them. Altman stated the county rate on property taxes is going to be the same whether they are in or out of the city. The COIT distribution does change, but it won't be for a year and they are well aware of that at the time of annexation. Altman suggested we carry through until the end of the year and then it becomes their responsibility. Dillinger stated is this not the way we normally have been doing it? Mr. Howard stated in Noblesville they take over the day the ordinance is effective. Mr. Brad Davis stated there was one other annexation in Carmel that through an agreement the County continues to maintain it until April. Mr. Neal stated last year there was an annexation that took place that was effective during the middle of the snow plowing season and the County had an agreement with the street department that we would continue to plow and do pothole repairs until April 1st. Dillinger stated it is a standard that once they annex they take over at that time? Mr. Neal stated that is what has happened in 99% of the cases. Altman motioned to continue through the end of this calendar year and discontinue maintenance on the roads because it is part of the City. Dillinger seconded. Mr. Brad Davis stated Carmel has relayed to Bob Davis that they are not prepared to plow snow this season. Altman stated if they are willing to contract, but it is not fair to the tax base to continue to cover the expense because it is significant. Mr. Neal stated these roads have been deleted from our inventory. Motion carried unanimously.

Field Drive Bridge: [2:24:44]

Holt thanked the Highway Department for the Field Drive project. It is a great addition to quality of life in central Hamilton County to bring this online and at the same time get SR 19 open this afternoon.

Griffis Rezone: [2:25:25]

Ms. Rosemary Griffis, Trustee of the David Griffis Trust, stated they have requested rezoning from A-2 to C-3. When they purchased Willow Lake in late November 2001 it was a pay lake. With illness in the family we were not able to continue the operation and we lost out on the grandfather clause. We are asking for the C-3 zoning so Willow Lake Pay Pit can be resumed. Neighbors on both sides have bought their property when Willow Lake was in full operation. Dillinger asked if there is a drainage problem out there? Ms. Griffis stated not that she is aware of. Even with the flooding status in July they did not have flooding. Dillinger asked if her neighbors had flooding? Ms. Griffis stated not that she noticed. Dillinger stated he received a call from one of your neighbors that it was not on a regulated drain and they are concerned about the drainage situation. Ms. Griffis stated Ms. Farris had expressed a concern about it being built up. Their house is considerably higher than Willow Lake. Willow Lake would have to be built up way high to be the height of their property. She does not see that it should be a problem. Ms. Eudene Fariss, 25810 US 31, Arcadia, directly north of the Griffis property. It is low, it has not been well maintained in several years. It has not been a pay lake in several years and we are against having anything commercial there. Once they get the zoning they want then they can put whatever they want there. It would be a problem if it was something that had traffic on and off of US 31. Every intersection along there has accidents. Our house is above theirs, our property lays on the same lay of the land that theirs does and anytime in the spring they have water standing, mosquitos, and bugs. It has not been mowed in over two years. Mr. Neal stated the Highway Department has looked at their proposed rezone. This area falls within the boundaries of the US 31 Interchange Studies. There is right of way that would be required from the west side of the property for future frontage roads that we would require from the rezone process. Steve Broermann has sent a letter to this effect, but we have not heard any response to date. Holt asked Mr. Kiphart to explain what happened at the Plan Commission. Altman stated her reading of the materials indicated that this zoning class would allow a wide range of commercial uses well beyond the previous grandfathered use. Altman asked Mr. Kiphart to explain what would be allowed with this rezone. Mr. Kiphart stated they were asking for a rezone from A-2 which is agricultural large lot residential. When our zoning did go into effect there was a large pay pit there and was being used (1988-1989), if that use had been continued and had not stopped for a period of a year it would still be a legal non-conforming use. I was asked to survey the property approximately 2 years ago. He spoke to the neighbors and to see what the use had been. The indication was that it had not been used for a pay pit. Every once in a while somebody would be fishing. Based on our ordinance the use as a pay pit for commercial fishing had passed, so it would not be considered a legal use at this time. When he talked to the Griffis' about what they wanted to do with the property, they wanted a zoning that would not only allow the pay pit to start up again, but that they wanted to be able to look for buyers for the property and wanted it as opened a zoning district as they could get. The uses under C-3 would allow agricultural implement sales, automobile truck sales and service, automobile washing facilities, beverage bottling and distribution facilities, imprinting, photostatic establishments, motorcycle sales and service, boat showroom and sales, book buying, catering establishments, contractor offices, creameries and dairies, exterminating shops, feed and seed stores warehouse and wholesale, a public garage, greenhouses, wholesale growers, motel, hotels, plumbing, electrical and heating showrooms, laboratories which include medical and dental research, experimental testing, landscape garden shops, warehouses, printing and publishing of newspapers and books, pet shops, photographic development and

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processing, radio and television stations, restaurants with drive-up windows, riding academies, mortuaries, funeral homes, government buildings, public service buildings. The Plan Commission did discuss this in great detail and what they thought was best for the area. They did hear testimony from two neighbors and the petitioners. The recommendation from the Plan Commission was to deny the rezone and it was unanimous. Dillinger asked how much of the 4.5 acres is used for the pond? Mr. Kiphart stated about 2 acres. Altman stated she is concerned about traffic. What are the points of access? Mr. Kiphart stated the only access to the property right now would be from US 31. According to the State Highway, if they would start up the pay pit again and the number of traffic was below a certain threshold there would probably not be any improvements needed. If you put in a restaurant or something that is going to have high end traffic then the State would go back and ask them to upgrade and put in excel and decel lanes. Altman asked what other commercial uses are in close proximity to this parcel? Holt stated Wilson's Farm Market is across the road. Dillinger asked if there is a way to allow the paid fishing pit without allowing the rest of it? Mr. Howard stated that is not the petition, if she elected to seek a certain zoning classification with restrictive covenant limiting that without action of the Plan Commission, you could do that. The petitioner is entitled to present their petition and have it voted up or down. Mr. Kiphart stated the simplest way for that to be done would be through a land use variance from the Board of Zoning Appeals and then they could deal with that one use and put special conditions on it. Dillinger asked if opening the pay lake is the Griffis' major concern? Mr. Griffis stated if we get this variance and then we want to sell the property would it be a problem for the new owner to carry on the pay pit? Mr. Howard stated it depends on what the variance application says, if it ran with the land or you individually. Dillinger stated when petitioning the Board of Zoning Appeals it would depend on how you ask for that variance. Mr. Griffis stated a pay pit is fine, that is it. We wanted to enhance the sale of the property. Dillinger motioned to deny the petition. Altman seconded. Mr. Griffis asked if there will be a denial of the variance? Holt stated it is not up to us to make that decision. Motion carried unanimously.

EMS Request for New Vehicle: [2:40:51]

Mr. Paul Beal stated there was no capital request for EMS in the 2004 budget. Our current back-up Quick Response Vehicle (QRV) is a 1995 Suburban with 90,000 miles. We would like to replace that vehicle. The vehicle we would like to purchase is a Tahoe with a cost of almost \$40,000. That is complete with sirens, radios, lights, etc. Mr. Beal stated he can not answer why there was no capital budget requested in 2004, there was an administration change in EMS. Altman stated the EMS contract states that Riverview will absorb the first \$250,000 of costs of running the program (net costs after revenue is applied) and then Hamilton County picks up the balance. It would be county dollars that would purchase the vehicle. Mr. Beal stated it would be titled in the County's name. The vehicle insurance is in favor of the county. By agreement we are required to request capital funds from the County. Dillinger asked if this vehicle is just used for emergency response? Mr. Beal stated yes, emergency response only. Altman asked if you have approached Council for the additional? Mr. Beal stated yes, the EMS Committee advised him to bring the request to the Commissioners and if approved then he will go to the Council. Altman stated you look like you received a significant savings with the fleet plan? Mr. Beal stated yes. Altman motioned to approve the allowance of the vehicle subject to Council funding an additional. Dillinger seconded. Dillinger asked what is the criteria to send this vehicle some where? Dillinger stated he sees this vehicle out on a lot of fender benders and he wonders why are they there? Mr. Beal stated if there is a call for a emergency vehicle crash, that vehicle leaves the station. Dillinger asked even before you know if there is personal injury? Mr. Beal stated no, it only leaves when the dispatch advises us that there is personal injury. It does not go on a non-personal injury accident, which is determined by the Sheriff's Department or law enforcement that is responding. Altman stated with most paramedics for these vehicles, they are controlled by the County Sheriff, except for Westfield. Noblesville, Carmel and Fishers are doing their own. Mr. Beal stated Westfield is sent by the Westfield Town Marshall and dispatched by Noblesville. Motion carried unanimously.

Insurance Quotes for 2004: [2:48:43]

Mr. Doug Walker stated they have received renewals from our current carrier, St. Paul. The insurance rates have remained level, the only increase we have is our exposure increases due to budget growth and new vehicles. Rates have remained in a reasonable framework. Mr. Walker stated this time of year as far as getting insurance quotes for a January 1st renewal date is fairly cumbersome with the insurance companies with the holidays. The senior underwriters, who can make the decisions, have the most vacation time which they take during the holidays. Mr. Walker suggested in order to get a better look from the insurance companies from a rating perspective is to move the anniversary of the policy from January 1st to February 1st. The size of Hamilton County's account, when it hits the underwriting desks gets bogged down in the system and we sometimes do not get as good a look as we should get or could get if the underwriters were not rushed. He has worked with St. Paul and they have agreed to extend this year's coverage until February 1st at the same rates as they were for the past 12 months. It would be a pro-rata charge for the next 31 days to get us to the February 1st date. At that time we would be prepared to present the renewal numbers. Dillinger stated Mr. Walker has discussed this with him and he told him he should come to the Board. It has created a problem for the County getting these things on a timely basis so we can review them. Dillinger motioned to support the suggestion. Altman seconded. Motion carried unanimously. Altman asked if we have cross checked with you regarding duplication of coverage on vehicles? Mr. Walker stated yes.

Commissioner Committee Reports [2:52:43]

Section 125 Plan Amendment:

Ms. Sheena Randall stated there are two (2) Amendments to our Section 125 Plan. The First Amendment involves the premiums for weekly disability, we are requesting removal of Section 4.02 (a)(3) which is relevant to pre-tax deductions for disability benefits under our Section 125 Plan. Nyhart has added the same language for our privacy provisions that are in our normal plan. Our regular plan is effective April 1st and all of the privacy information was added this April 1st, but the Section 125 was from January 1st to December 31st of each year, so the language was replicated. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Supportive Systems Agreement:

Ms. Randall stated Supportive Systems has requested a renewal for the Employee Assistance Program for 2004. Everything remains the same as it was for 2003. No costs have increased. Dillinger stated the medical insurance is similar to what we went through with the casualty insurance. We always get squeezed at the end of the year. Dillinger motioned to approve. Altman seconded. Altman asked if we could renew the contract through March 1st or February 1st, if it makes it easier to review premiums? Mr. John Ditslear stated he will have to check it. Dillinger stated we would like to get as much of this postponed to February or March. Mr. Howard suggested Mr. Ditslear ask them if they will lock this price for 14 months and then in 2005 we don't have this until March 1st? Mr. Ditslear stated the regular health insurance renewal is April 1st and if we could coincide this with April 1st would give us chance to review. Dillinger asked to approve this today and then during a Insurance Committee meeting we could have everyone come in and make the adjustments so they all coincide. Motion carried unanimously.

HIPPA Opt Out:

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Ms. Randall requested approval of the opt out of HIPAA, which runs from January 1st thru December 31st. It will allow Hamilton County to be exempt for special enrollment. It prohibits discrimination against participants and beneficiaries for health status. It meets all the requirements for limits of mental health benefits and all of our standards relating to benefits for mothers and newborns. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Emergency Committee: [2:59:52]

Altman stated the Emergency Committee has established a information line for purposes of emergency information. During emergency situations it will ring into the Sheriff's dispatch. During non-emergency situations it will be on a roll and put to live personnel during snow conditions. We anticipate coming to the second meeting in January with specific recommendations on snow alerts and weather alerts.

Attorney [3:00:48]

Ordinance 12-8-03-A:

Mr. Michael Howard stated at the last meeting we introduced Ordinance 12-8-03-A, An Ordinance Concerning Electronic Equipment and Amending Employee Handbook. Mr. Howard stated there were minor amendments made to the ordinance since it's introduction. Altman motioned to approve the amendments. Dillinger seconded. Ms. Randall asked the item under Key Fees, we left the language stating that "county employees will not be required to pay for initially authorized keys, they will be required for additional keys which replace a stolen or lost key." Scott Warner and he discussed this topic and in the other areas of the ordinance states they "may" have to pay for it if it is for negligence. Altman stated the significant is the re-keying of facility. Having the cost of the key is not too onerous and keeps us on track. Altman stated some of the language says the employees "will not" loan and in future drafts we should say "shall not". Motion carried unanimously to amend the ordinance. Altman motioned to approve Ordinance 12-8-03-A. Holt seconded. Altman and Holt approved. Dillinger opposed. Motion carried. Altman stated she has noticed that every time she comes in thru the sallyport, the double doors by the smoking room are unlocked, which causes her grave concern. We are paying a lot of money for security and having it circumvented by carelessness is unacceptable. Altman would like to have a notice to whoever is using that door to keep it locked. She has asked Fred to come up with some language for approval by the Board. Altman motioned to approve the sign. Dillinger seconded. Motion carried unanimously.

Investment Strategy - Casualty/Liability Trust Fund:

Mr. Howard stated we received correspondence from McDonald Financial Group, under Key Bank, which holds our Casualty/Liability Trust Fund. Under Federal guidelines we have to give them direction on how to invest our funds. All the language is included in their terms. Altman motioned to authorize Kim Rauch to sign the document. Dillinger seconded. Motion carried unanimously.

Resolution 12-22-03-1:

Mr. Howard presented Resolution 12-22-03-1, A Resolution of the Board of Commissioners of Hamilton County, Indiana of Need for Capital Projects. During the budget cycle the County Council cut capital projects from funding with the intent to bond it and repay it on a three-year schedule. Due to the levy already being approved, we can not begin collecting to fund these projects until the collection year 2005. This is the first step. Altman motioned to approve Resolution 12-22-03-1. Dillinger seconded. Motion carried unanimously.

Mr. Howard thanked the Commissioner's for another great year.

Holt called a recess in the meeting to convene the Solid Waste Board. [3:09:35]

Holt called the meeting back to order. [3:11:03]

Clay Township: [3:11:24]

Ms. Judy Hagan stated she would like to insure that the unincorporated areas of Clay Township have zoning protection as of January 1, 2004 and by whom. Altman stated it is her preliminary understanding and we are still working on it, that if the joinder does go away and is discontinued by the City of Carmel that at a minimum the County would pick up under its established plan commission and zoning. There is some issue as to the comprehensive plan and whether a two mile jurisdiction will be granted to Carmel or is available and we have not determined that. She does not think the un-incorporated part of the township will fail for lack of a plan commission. What concerns her is that the joinder worked very well for a long time. In her opinion, as a resident of Clay Township, they should continue on negotiated terms. A plethora of problems could develop with the breaking of that joinder. She does not believe the people will be well served by only having two appointments at this point. Mr. Howard stated he has looked at the joinder statute and he did give an opinion on the validity of that dissolution. This is an issue the General Assembly has not addressed. The question is the validity of the comprehensive plan that was adopted under the joinder agreement and whether that comp plan survives. If it does not survive there would be a question of what comp plan would be in place. He has been informed by Mr. Kiphart that the County had not adopted a comprehensive plan for that area. He has talked to Mike Hollibaugh concerning the appointments, we did look at the two mile jurisdiction. It is his understanding that all of Clay Township now lies within two miles of the boundary, given where the highway is located. He assumes Carmel is anticipating using the two mile law to move forward and that is what they are going to do in the interim. Until we work out this other issue he does not know if this Board wants to ratify any acts by making any appointments. Altman stated no, that would not be her desire at this meeting. Ms. Hagan stated she would like to clarify whose zoning code as of January 1st, assuming there could be petitioners. Mr. Howard stated Carmel is taking the position, understand we have not done anything, that because there is not a comp plan in place by the County that their comp plan comes in place. This is one of those areas that the law is not clear and if someone elects to challenge it, it might be challenged. Carmel is going to proceed to exercise zoning jurisdiction, it is a question of whether the Commissioners want to get involved after the first of the year. He does not know if any documents have been filed or the status of their exercise. Mr. Hollibaugh did tell him that they would be having an organizational meeting and wanted to know if the Commissioners would be appointing a Republican and a Democrat, which I responded I did not have any conversations with the Commissioners to that effect. Ms. Hagan stated who can file what and what is harmful come January 1st and who has jurisdiction at that point? Altman stated we don't know. It is her desire, given the fact that Carmel has publicly stated that they do not intend to take in Home Place, that at least Carmel comes up with a comprehensive annexation plan that is fair to both the County and Home Place and the City. We also have Northwood Hills that is an island of itself. If we do not have a comprehensive annexation plan and we allow the two jurisdiction we have disenfranchised forever certain members of Clay Township. Ms. Hagan stated she supports annexation 100% but at the end of the day in the first week of January, where are we? Altman stated they could file with the County Plan Commission or the City and it will get worked out. There may be a slow down. Altman stated she strongly recommends to the Township and the City they negotiate an equitable settlement under terms they have had before, that is your decision not ours. Mr. Howard stated it is his understanding that their are people filing in Carmel. He is not saying that is the proper place to go because the dissolving of joinder by the municipality is not an issue contemplated by the statute. That would probably be the first place they would go because the County does not have a comp plan so the County could not impose any regulation because they have no standards, no Comp Plan. The first place he would go is Carmel. By saying that

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we are not saying it is over. Someone may elect not to go to Carmel and may challenge that. We are not given the powers to bless or ratify the actions of an autonomous municipality underneath in all cases, only under limited cases which may or may not apply. Ms Hagan stated it is her understanding they are filing a map with you, it was passed Friday morning, that has not been done? Altman stated not to her knowledge. Mr. Howard stated he is not sure it would be filed with the Commissioners, it would be recorded in the Records office. Ms. Hagan stated she wants to make sure there is no action that she should be taking to protect the un-incorporated residents in the meantime. She understands it can get sorted out, in the meantime what can happen that could not be rectified? Altman stated the township joinder statutory provisions are long gone and the zoning ordinance. If it is indeed breeched, at least when she looked at it before, there will not be another joinder with the Township unless there is special legislation. Altman asked if Mr. Howard concurred with that? Mr. Howard stated if it is gone, it is gone. Ms. Hagan stated that is her understanding. Mr. Howard stated there under lies the ticking clock. As of January 1st there could not be an joinder because there is a County Plan Commission, county wide. The counsel of Commissioner Altman of people trying to find middle ground is very well taken. Altman suggested the Township speak with the City, that is your decision of whether you do that. I have encouraged both sides to be communicating, but those are your choices. Ms. Hagan stated is it your zoning code or Carmel's zoning code? Mr. Howard stated the County does not have a zoning code nor a comprehensive plan for Clay Township, therefore they would have no regulations as of January 1st. Altman stated it could be adopted later by our plan commission. Mr. Howard stated the greater issue is that the joinder agreement could be amended up to December 31st and might serve everyone well. After January 1st he sees no legal way it could be amended. Ms. Hagan stated the Township is proceeding as if it has been broken and will continue to remain broken. That is fine, the residents outside the city limits will get more appointees for the long term than they will under what Carmel is proposing. The first week in January what is everybody's understanding? The city council has advised everyone that they have taken their action based on what the county told them they could do. She wants to make sure what is said to them and whose code are we operating under? Holt stated we have told you all we know, it is an important question, but you have to be satisfied you know everything we know at this point.

Administrative Assistant [3:22:19]

Prosecutor's Office Expansion:

Mr. Fred Swift stated Larry Dawson has contacted him and pointed out that he is receiving calls from Browning Day Architects relative to our expansion of the Prosecutor's office. At the meeting when we discussed the project management we did not officially hire Envoy to oversee that project. Dillinger motioned to approve. Holt seconded. Motion carried.

Humane Society 2004 Contract:

Mr. Swift stated the Humane Society has presented their proposed contract for 2004. They have also submitted a claim for payment of budgeted monies for the first quarter of 2004. At your next meeting you would be considering that claim and you should not approve it without a contract in effect. Altman stated the offered contract was a flat fee, which she personally is not in favor of. Our obligation is animal control and we had negotiated a per animal cost which was not in effect last year and we did not receive reimbursement from several municipalities and it was unacceptable of increasing the County's costs for dogs outside its jurisdiction. Altman motioned to have the County Attorney draft the Humane Society Contract on terms similar to about one or two years ago on terms of reimbursed to the Humane Society or paid in advance subject to accounting of a per animal cost of animal control verses flat fee. Dillinger seconded. Motion carried unanimously.

Clay Township Regional Waste District Wage Determination Appointment:

Mr. Swift stated Clay Township Regional Waste District has requested an appointment to their Wage Determination Board. They recommend Robert Book. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Sheriff: [3:26:59]

Sheriff Doug Carter thanked the Commissioners for their support and patience during the year. Holt thanked Sheriff Carter on his efforts on security for the buildings.

Auditor [3:27:34]

Liability Trust Claims:

Ms. Robin Mills requested approval of Liability Trust Claims: 1) Hamilton County Treasurer - \$6,172.52. Dillinger motioned to approve. Altman seconded. Motion carried unanimously. 2) St. Paul Companies - \$1,750.61. Dillinger motioned to approve. Altman seconded. Motion carried unanimously. 3) Miller Auto Body - \$6,408.52. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Acceptance of Bonds/Letters of Credit - Drainage Board:

Ms. Mills requested acceptance of Bonds and Letters of Credit for the Drainage Board. 1) HCDB-2003-00088 - Star Financial Bank Irrevocable Letter of Credit No. 16775966 for Ballantrae erosion control - \$13,132.00. 2) HCDB-2003-00089 - Star Financial Bank Irrevocable Letter of Credit No. 16775965 for Ballantrae storm sewer - \$24,990.00. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Release of Bonds/Letters of Credit - Drainage Board:

Ms. Mills requested release of Bonds and Letters of Credit for the Drainage Board. 1) HCDB-L00-011 - Fifth Third Bank Irrevocable Standby Letter of Credit No. 12198 for Feather Cove monuments and markers - \$3,450.00. 2) HCDB-2002-00335 - Safeco Insurance Company of America Subdivision Bond No. 6179731 for The Intracoastal at Geist, Section 1 storm sewer - \$187,451.70. 3) HCDB-2002-00336 - Safeco Insurance Company of America Subdivision Bond No. 6179732 for The Intracoastal at Geist Section 1 erosion control - \$25,577.10. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Clerk of the Circuit Court Monthly Report:

Ms. Mills requested approval of the Clerk's Monthly Report for November 2003. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Treasurer's Monthly Report:

Ms. Mills requested approval of the Treasurer's Monthly Report for November 2003. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Payroll Claims:

Ms. Mills requested approval of the Payroll Claims for November 24-December 7, 2003 to be paid December 19, 2003. Dillinger motioned to approve. Altman seconded. Motion carried unanimously.

Vendor Claims:

Ms. Mills requested approval of the Vendor Claims to be paid December 23, 2003. Altman motioned to approve with the exception of the Fall Creek Township Assessor's claims. Dillinger seconded. Altman stated the problem with these purchases is they are not significant but could be if they were county wide and they are not what taxpayers would expect their tax dollars to be used for. It would behoove us to come up with a set policy when we have more satellite offices developing. If

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they were within the county system, the maintenance department would order their paper goods, toiletries, etc. While none of the items are huge if every department started buying medications or air fresheners we could cause pandoras box to open. We should give departments more guidance, especially when they are off site. Dillinger stated he does not necessarily disagree, but he does not know how to monitor it. Altman stated it could be a situation where we have Scott have a supply available of paper goods and have people come get them out of his budget. She knows other offices are not buying Sudafed and air freshener and their employees bring in those items when they want to use it. Altman approved the motion. Dillinger and Holt opposed. Motion denied. Holt motioned to approve the claims as submitted and asked that the Auditor and Commissioner Altman come up with some guidelines for the future. Dillinger seconded. Dillinger and Holt approved. Altman opposed. Motion carries. Altman stated she will be happy to work with the Auditor.

SR 19:

Mr. Brad Davis stated SR 19 is now open.

Cell Phones:

Dillinger stated he is going to ask BJ Casali to pull all of our cell phone bills. Our contract with Cingular One ended 1 ½ years ago. We are paying a huge amount over what we should be paying. We will review them and then direct them to request quotes for cell phone service. Holt and Altman agreed to let Dillinger proceed. Altman asked if we should caution people from extending any additional cell phone contracts until we look at it? Dillinger agreed.

Christmas Eve:

Dillinger motioned to close the offices at 12:00 noon on Christmas Eve. No second. Motion failed. Holt stated we approved the calendar at the first of the year. Altman stated when we change the calendar at the last minute it is difficult for the public or business clients. If we want to close at noon, let's build it into the calendar.

Holt thanked his fellow Commissioners for allowing him to serve as President this year. It has been very enjoyable. Holt adjourned the meeting. [3:40:37]

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Commissioners Correspondence:

Jon Rodgers Letter re: Indianapolis Executive Airport
INDOT Legal Notice of Intent On Proposed State Route Improvement:
 Northeast Corridor
IDEM Notice of Solid Waste Permits Applications Receipt:
 Town of Arcadia
IDEM Notice of New Application:
 Mar-Zane, Inc. - Noblesville
IDEM Notice of Sewer Permit Applications:
 Saxony Residential, Phase 2 - Fishers
 Arcadia Commercial Park, Lot 1, Phase 1 - Arcadia
 Monon Town Homes - Carmel
 The Townes at Noble West - Noblesville
 Deer Chase Apartments - Noblesville
 The Bridgewater Clubhouse - Westfield
 Austin Oaks Force Main US 421 Extension - Carmel
 Village of West Clay, Section 10003 - Carmel
 Avalon of Fishers, Section One & One D - Fishers
 Cherry Creek Estates, Section 3 - Carmel
 Village of West Clay, Section 10002 - Carmel
 126th Street Lift Station Phase One Force Main - Carmel
Certificate of Insurance:
 Perma Glass Corporation
 RDJ Custom Homes, Inc.
 Comcast Cablesvision of Indianapolis L.P.
 Bright House Networks LLC

Present:

Christine Altman, Commissioner
Steven C. Dillinger, Commissioner
Steven A. Holt, Commissioner
Robin M. Mills, Auditor
Kim Rauch, Administrative Assistant to Auditor
Fred Swift, Administrative Assistant to Commissioners
Michael A. Howard, Attorney
Doug Carter, Sheriff
Brad Davis, Highway Director
Jim Neal, Highway Engineer
Amber Emery, Highway Public Service Representative
Dave Lucas, Highway Inspector
Robert Chadwell, Highway Inspector
Steve Broermann, Highway Technical Engineer
Tim Knapp, Highway Right-of-Way Specialist
Joel Thurman, Highway Project Engineer
Matt Knight, Highway Staff Engineer
Mike McBride, Small Structure Staff Engineer
Faraz Hahn, Highway Department
Kathy Howard, Highway Department
Bob Davis, Highway Superintendent
Doug Walker, Walker & Associates
Bob Fearnin, Fearnin Insurance
Becki Wise, USI
Judy Hagan, Clay Township Trustee
Melody A. Bartrom, Riverview Hospital EMS
Paul E. Beal, Riverview Hospital EMS
Dennie Woodyard, Riverview Hospital EMS
Eudene Fariss, Griffis Rezone
Don Dickerson, Insurance
David Griffis, Griffis Rezone
Rosemary Griffis, Griffis Rezone
George Piper, Noblesville Daily Times

APPROVED
HAMILTON COUNTY BOARD OF COMMISSIONERS

ATTEST:

Robin M. Mills, Auditor